

## Water Supply Construction Permit

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[Link to Application](#)

- 1) Complete an application for a water supply construction permit. Submit with the application and a complete site plan to the Health Department. A complete site plan should be shown on a surveyed plat and it should consist of the metes and bounds (dimensions) of the property, a proposed well area, any proposed construction, and any sources of water contamination within 200 feet. [Site Sketch Preparation](#). You will be charged the following fees (fees includes State and County fee): **TIME: LESS THAN ONE HOUR**

### Albemarle:

	State Fee	County Fee	Total
<b>Well Permit</b>	77.50	50.00	\$127.50
<b>Repair Well Permit</b> (drill well deeper or abandon existing well)	0.00	0.00	\$0.00
<b>Well Abandonment</b>	77.50	50.00	\$127.50

Make check or money order payable to *Albemarle County Health Department* (credit cards & debit cards not accepted)

- 2) An appointment for a Site Visit to determine suitable locations for the well will be scheduled within two weeks from the date the application is submitted (may be less if a person is without water).

#### **Before the scheduled site visit, you must:** [Site Visit Preparation](#)

- ☐ Mark property lines clearly with either flagging, stakes or cut lines.
- ☐ Mark the proposed well site clearly with either flagging or stakes.
- ☐ Be aware of any sources of contamination on neighboring lots that are within 200 feet of your proposed well site.

- 3) After site visit, the construction permit will be issued if an acceptable site is found. **TIME: WITHIN TEN WORKING DAYS**
- 4) Well Drillers or anyone doing any work on a well is to notify us before any phase of the well construction process is started so that the health department can make an inspection. **TIME: SOME TIME DURING THE WELL CONSTRUCTION**
- 5) To issue an Operation Permit (final approval), we must have received a water well completion report, a negative water sample report, and all required inspections must be completed. Contact the Health Department for additional information. **TIME: TWO TO FOUR DAYS.**